

Training Offerings

MG Consulting & Training, LLC offers sessions on a wide variety of topics. These interactive trainings are designed for adult learners, and the content can be customized for your organization and facilitated on-site!

Quality Improvement

- ❖ Creating a Culture of Continuous Quality Improvement
- ❖ How Do You Know Your Program is Working?
- ❖ Designing Effective Surveys and Questionnaires
- ❖ Focus Group Facilitation
- ❖ Using Data to Improve Service Delivery
- ❖ Tips for Becoming a Savvy Consumer of Data
- ❖ Making Data Work for You: Designing Outcome Measures and Reports
- ❖ Best Practices for Presenting Data

Professional Development

- ❖ Project Management 101
- ❖ Essential Skills for Effective Supervision
- ❖ Effective Communication – How to Navigate Conflict and Confusion
- ❖ Training 101 – Valuable Skills for Designing and Facilitating Trainings

Equity & Inclusion

- ❖ Beyond Diversity: Inclusion in the Workplace
- ❖ Introduction to Sexual Orientation, Gender Identity and Expression
- ❖ LGBTQ 101
- ❖ Creating a Safe(r) Space

Microsoft Products

Excel

- ❖ Getting Around in Microsoft Excel
- ❖ Manipulating Information in Excel – Sorting, Filters and Basic Formulas
- ❖ Using Excel to Summarize and Analyze Data
- ❖ Creating Charts and Graphs in Excel

Powerpoint

- ❖ Getting Familiar with Microsoft Powerpoint
- ❖ Creating Effective Powerpoint Presentations

Word

- ❖ Getting Familiar with Microsoft Word

Contact us for details!

Pricing varies based on topic, length of session, and number of participants.

****Discounted pricing available if training is paired with technical assistance services****

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**Don't see the topic you are looking for? Ask!
Customized training content can be developed to meet your needs!**